

## Reviewer Checklist: School Health Policy Articles

				<b>Overall/General Considerations</b>
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Does the article address policy issues associated with the health of children in school?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Is the <i>Journal of School Health</i> the right place to publish this article?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Is the topic especially timely?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Is the article clearly and concisely written?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Is the article well organized?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Does the article make a valuable contribution to the literature?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Is the article written for a general audience (are health policy concepts described and are jargon or technical terms explained or avoided)?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	If not of sufficient quality, can the paper be revised to become acceptable?
				<b>Title</b>
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Is the title concise, specific, and informative?
				<b>Introduction</b>
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Does the introductory literature review frame the area of research?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Does the introduction discuss prior and related work?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	If a controversy or inconsistency in the literature exists, is it described?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Is the purpose of the article well defined?
				<b>Literature Review</b>
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Are the methods to used to identify, select, and summarize the literature described?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Are subheadings appropriate to the theme of the manuscript used?
				<b>Discussion</b>
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Are the importance and meaning of the findings explained?

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<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Are subheadings (where appropriate) used to guide readers?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Are the discussion and conclusions adequately supported by the article's findings or arguments?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Does the article provide insights into how the findings or conclusions can be applied?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Does the article uncover and discuss any unresolved issues?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Are any limitations of the methods adequately described?
				<b>Visuals</b>
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Are visuals (such as tables, graphs, or figures) clear, accurate, and complete?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Are any additional tables, graphs, or figures needed?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Should any tables, graphs, or figures be deleted because of redundancy with the text?
				<b>References</b>
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Are references relevant and up to date?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Are the references the original source of the information?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	When original thoughts or ideas are not those of the authors, are appropriate citations provided?
				<b>Abstract</b>
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Does the abstract reflect the content of the article?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Sure	<input type="checkbox"/> Not Applicable	Is the abstract structured (Background, Methods, Results, and Conclusion)?

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