

Instructions for Completing an Application for Research Presentation

Healthy Students . . . Successful Learners

84th Annual School Health Conference of the American School Health Association

October 13 - 16, 2010

Kansas City, Missouri

Presentation Formats within this Category

1) **Research Session** (20, 30 or 60 minutes): Presentations of research studies including methodology and findings. Paper abstracts are required and must include a) title of the investigation, b) purpose of the investigation, c) significance to the coordinated school health program, d) procedures employed in the investigation, e) principle findings and f) conclusions derived from the findings.

a) **20 minute Abstract**: One-hour session featuring three separate presentations, usually structured around an encompassing theme.

b) **20 minute Student Abstract**: Limited to research studies in which the primary investigator is a student. Selected papers must be presented by the student.

c) **One-Hour Symposium** (60 minutes): One-hour session organized by a researcher who submits an abstract that coordinates two to three presentations addressing a significant theme related to coordinated school health program. The abstract must contain a brief summary of all presentations within the symposium. The last 10 minutes of the session should be devoted to questions and answers.

2) **Round Table Discussion** (30 minutes with one repeated presentation in 60 minutes): Informal presentations of research studies focusing on group discussion without use of audiovisual equipment.

3) **Poster Board Presentation** (60 - 90 minutes): A static display of research studies promoting informal discussion between presenters and colleagues through charts, graphs, diagrams, photographs and text summaries. Poster Board measures 4' from top to bottom and 8' from left to right. ASHA requires that presenters remain with their respective poster presentation for the entire session.

Research Session Application Instructions

1) Prepare a 2 page resume or CV for each presenter.

2) Download and save the Commercial Disclosure Form. Have each presenter listed on the application complete the Commercial Disclosure Form and return it with your application. Affiliation with a commercial establishment does not preclude making a presentation, but the relationship(s) must be made known in advance. **Failure to disclose any commercial affiliation on this form and during the session jeopardizes ASHA's ability to offer continuing education contact hours and thus is subject to sanctions determined by the Board of Directors.**

3) Complete the application form in full. You will need to download Adobe Reader if you do not have a version installed on your computer. <http://get.adobe.com/reader/>

4) Applications **must** include clearly stated behavioral objectives.

5) **Complete the application**, including the 250-word abstract containing the following subheadings: **a) title** of the investigation, **b) purpose** of the investigation, **c) significance** to the coordinated school health program, **d) procedures** employed in the investigation, including a description of the sample, instrumentation, year and time frame in which the data were collected, and statistical techniques employed, **e) principle findings** and **f) conclusions** derived from the findings. Studies that have preliminary findings are acceptable for review, but will be judged more rigorously than a completed study.

Additional Information

1) Applicants should indicate their preference for presentation format in the application. The final decision concerning presentation format will rest with the ASHA Research Council. If the author agrees to present an accepted paper, it must be presented at the conference by an investigator integral to the research; the paper **must not** have been presented or published previously.

2) Abstracts will be reviewed by a committee of school health research scientists from the ASHA Research Council in a blind review process. You will receive notification on the review committee's decision by the end of **June 2010**.

3) Conference presenters must register for the entire conference or for the day of their presentation. ASHA cannot reimburse any cost associated with travel.

4) Abstracts will not be accepted that a) exceed the 250 word limit or lack the subheadings identified above, b) do not specifically state the implications for the coordinated school health program or c) do not contain the completed findings and conclusions.

Checklist of a Complete Research Abstract Application

Completed application form

Two-page resume or curriculum vitae for each presenter

Commercial Support Disclosure Statement

Applications must be received no later than February 11, 2010.

For additional information or questions, contact: Mary Bamer Ramsier, 330/678-1601 or mbramsier@ashaweb.org.